

## VIP Meetings & Conventions

is your Official Housing Company!

### Important Links:

[Hotel Information](#)

[NBTA Homepage](#)



**For more information  
please contact:**

VIP Meetings &  
Conventions

Phone: 800.926.3976  
310.459.4691

Fax: 310.459.0605

Or [click here](#)

to email Catherine!

### REMINDER:

All Company Block Rooming Lists are Due by **June 13th**. Please refer to your acknowledgment letter for instructions on how to manage your company block online. The letter includes the link and your unique passwords to login. You also have the option of submitting a rooming list spreadsheet, however the online module was created for a more efficient reservation process. If you have any questions or need further assistance, please call or email your Account Manager Catherine Mole.

### IMPORTANT:

Any unused rooms within your block will be released after the due date above.

Once again, thank you for your requests and we are pleased to assist you with your NBTA 2010 housing needs!

Best regards,

*Catherine Mole*

Director of Operations & Client Services

**VIP Meetings & Conventions**

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